

Local Government Boundary Commission Review Officer

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How do I enter my electorate data?

- 1: Type in all your data, by polling district, in sheet "Electoral data". Use the left-hand table, which is columns B to H.
- 2: It's important that every polling district is listed separately. Use your polling district code to identify polling districts in column B. If you have another description, or something else that you think would be helpful in order to identify the area, put this in column C.
- 3: If the polling district is in a parish, fill in the columns for parish (column D) and parish ward (column E). If there are no parish wards in the parish, or the polling district is in an unparished area, leave this blank.
- 4: Fill in the borough ward name in column F.
- 5: Enter the current electorate figures for each polling district. Then enter the figures which are predicted for five years from the end of the review. Although we recognise that you will be using a particular formula or method to work out these projections, make sure that the figures are rounded to a whole number before entering them in the spreadsheet. All polling districts should contain an approximate number of whole electors rather than fractions of electors. .

How do I check my data?

- 1: If you would like to check your data, use the table on the right. Above the right-hand table is a box called "Check my data". This shows you the total number of electors in all the polling districts. If this isn't right then there is a mistake in the left-hand table.
- 2: Once you have entered all the electoral data in columns B to H, then put in the names of the wards in column J. The spreadsheet will match what you type in column J to what you put in column F. It will add up the electorates of the polling districts in each ward.
- 3: entered, you will be able to see whether the ward is over-represented or under-represented, and by what percentage. (This will only work when the number of councillors has been filled in for all wards.)

Parish information

- 1: It is important that we receive the parish information in the 'Individual Parishes' worksheet. This information is vital for the audit and order-making processes and should be returned to LGBCE as quickly as possible.

Electoral data

Using this sheet:

Fill in the cells for each polling district. Please make sure that the names of each parish, parish ward and unitary ward are correct and consistant. Check your data in the cells to the

Check your data	2012	2018
Number of councillors:	44	44
Overall electorate:	62,335	69,196
Average electorate per cllr:	1,417	1,573

Scroll right to see the second table

Scroll left to see the first table

What is the polling district code?	Is there any other description you use for this area?	Is this polling district contained in a parish? If not, leave this cell blank.	Is this polling district contained in a parish ward? If not, leave this cell blank.	What borough ward is this polling district in?	What is the current electorate?	What is the predicted electorate?	Fill in the name of each ward once	Fill in the number of councillors per ward	These cells will show you the electorate and variance. They change depending what you enter in the table to the left.
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Polling district	Description of area	Parish	Parish ward	Borough ward	Electorate 2012	Electorate 2018	Name of unitary ward	Number of cllrs per ward	Electorate 2012	Variance 2012	Electorate 2018	Variance 2018
EX1	Example 1	Little Example		Example	480	502	Ashdon	1	1,365	-4%	1,488	-5%
EX2	Example 2	Even Littler Example		Example	67	68	Barnston and High Easter	1	1,383	-2%	1,507	-4%
EX3	Example 3	Medium Example		Example	893	897	Birchanger	1	1,332	-6%	1,693	8%
EX4	Example 4	Big Example	Big Example East	Example	759	780	Broad Oak and the Hallingburys	2	2,833	0%	3,082	-2%
EX5	Example 5	Big Example	Big Example West	Example	803	824	Clavering	1	1,204	-15%	1,222	-22%
AAA	Ashdon	Ashdon		Ashdon	673	736	Elsenham and Henham	2	2,869	1%	3,630	15%
AAB	Hadstock	Hadstock		Ashdon	270	293	Felsted	2	4,042	43%	4,164	32%
AAC	Sewards End	Sewards End		Ashdon	422	459	Great Dunmow North	2	2,974	5%	3,813	21%
ABA	Barnston	Barnston		Barnston and High Easter	773	844	Great Dunmow South	3	4,019	-5%	4,820	2%
ABB	High Easter	High Easter		Barnston and High Easter	610	663	Hatfield Heath	1	1,442	2%	1,563	-1%
ACA	Birchanger	Birchanger		Birchanger	715	730	Littlebury	1	1,327	-6%	1,369	-13%
ACB	Foresthall Park	Stansted	Stansted South	Birchanger	617	963	Newport	2	2,753	-3%	3,240	3%
ADA	Great Hallingbury	Great Hallingbury		Broad Oak and the Hallingburys	602	658	Saffron Walden Audley	3	3,884	-9%	3,976	-16%
ADB	Hatfield Broad Oak	Hatfield Broad Oak	Village	Broad Oak and the Hallingburys	873	947	Saffron Walden Castle	3	3,739	-12%	4,025	-15%
ADC	Bush End	Hatfield Broad Oak	Bush End	Broad Oak and the Hallingburys	100	111	Saffron Walden Shire	3	4,318	2%	4,638	-2%
ADD	Little Hallingbury	Little Hallingbury		Broad Oak and the Hallingburys	1258	1366	Stansted North	2	2,688	-5%	2,824	-10%
AEA	Clavering	Clavering		Clavering	1015	1031	Stansted South	2	2,603	-8%	2,816	-10%
AEB	Wicken Bonhunt	Wicken Bonhunt		Clavering	189	191	Stebbing	1	1,266	-11%	1,409	-10%
AFA	Elsenham	Elsenham		Elsenham and Henham	1874	2617	Stort Valley	1	1,209	-15%	1,258	-20%
AFB001	Henham and Chickney	Henham		Elsenham and Henham	960	978	Takeley and the Canfields	2	3,812	35%	4,584	46%
AFB002	Henham and Chickney	Chickney		Elsenham and Henham	35	35	Thaxted	2	2,773	-2%	2,910	-7%
AGA	Felsted East	Felsted		Felsted	387	399	The Chesterfords	1	1,328	-6%	1,482	-6%
AGB	Felsted West	Felsted		Felsted	2037	2100	The Eastons	1	1,237	-13%	1,326	-16%
AGC	Flitch Green	Flitch Green		Felsted	1365	1406	The Rodings	1	1,408	-1%	1,467	-7%
AGD	Little Dunmow	Little Dunmow		Felsted	253	259	The Sampfords	1	1,525	8%	1,662	6%
AHA	Great Dunmow North-East	Great Dunmow	Great Dunmow North	Great Dunmow North	1465	1877	Wenden Lofts	1	1,272	-10%	1,345	-14%
AHB	Great Dunmow North-West	Great Dunmow	Great Dunmow North	Great Dunmow North	1509	1936	Wimbish and Debden	1	1,730	22%	1,883	20%
AJA	Great Dunmow South-East	Great Dunmow	Great Dunmow South	Great Dunmow South	1932	2319						
AJB	Great Dunmow South-West	Great Dunmow	Great Dunmow South	Great Dunmow South	2087	2501						
AKA	Hatfield Heath	Hatfield Heath		Hatfield Heath	1442	1563						
ALA	Arkesden	Arkesden		Littlebury	292	301						
ALB001	Littlebury Green and Stretha	Littlebury		Littlebury	216	223						
ALB002	Littlebury Green and Stretha	Strethall		Littlebury	19	20						

ALC	Littlebury Village	Littlebury		Littlebury	455	470
ALD	Wendens Ambo	Wendens Ambo		Littlebury	345	355
AMA	Newport	Newport		Newport	1868	2315
AMB	Quendon and Rickling	Quendon and Rickling		Newport	490	520
AMC	Widdington	Widdington		Newport	395	405
ANA	Audley North	Saffron Walden	Audley	Saffron Walden Audley	1293	1320
ANB	Audley South	Saffron Walden	Audley	Saffron Walden Audley	2591	2656
AOA	Castle South-East	Saffron Walden	Castle	Saffron Walden Castle	1736	1862
AOB	Castle South-West	Saffron Walden	Castle	Saffron Walden Castle	1816	1962
AOC	Little Walden	Saffron Walden	Castle	Saffron Walden Castle	187	201
APA	Shire North	Saffron Walden	Shire	Saffron Walden Shire	1826	1890
APB	Shire South	Saffron Walden	Shire	Saffron Walden Shire	2492	2748
AQA	Stansted North-East	Stansted Mountfitchet	Stansted North	Stansted North	1006	1058
AQB	Stansted North-West	Stansted Mountfitchet	Stansted North	Stansted North	1306	1370
AQC	Ugley	Ugley		Stansted North	376	396
ARA	Stansted South-East	Stansted Mountfitchet	Stansted South	Stansted South	1444	1636
ARB	Stansted South-West	Stansted Mountfitchet	Stansted South	Stansted South	1159	1180
ASA	Lindsell	Lindsell		Stebbing	209	224
ASB	Stebbing	Stebbing		Stebbing	1057	1185
ATA	Berden	Berden		Stort Valley	370	380
ATB	Farnham	Farnham		Stort Valley	327	353
ATC	Manuden	Manuden		Stort Valley	512	525
AUA	Great Canfield	Great Canfield		Takeley and the Canfield	334	353
AUB	Little Canfield	Little Canfield		Takeley and the Canfield	718	760
AUC	Mole Hill Green	Takeley		Takeley and the Canfield	103	110
AUD	Takeley Priors Green	Takeley		Takeley and the Canfield	754	1190
AUE	Takeley Village	Takeley		Takeley and the Canfield	1903	2171
AVA	Duton Hill	Great Easton	Duton Hill	Thaxted	309	319
AVB	Little Bardfield	Little Bardfield		Thaxted	213	223
AVC	Thaxted	Thaxted		Thaxted	2251	2368
AWA	Great Chesterford	Great Chesterford		The Chesterfords	1154	1302
AWB	Little Chesterford	Little Chesterford		The Chesterfords	174	180
AXA	Broxted	Broxted		The Eastons	389	419
AXB001	Great Easton and Tilty	Great Easton	Village	The Eastons	425	454
AXB002	Great Easton and Tilty	Tilty	Tilty	The Eastons	78	83
AXC	Little Easton	Little Easton		The Eastons	345	370
AYA	Aythorpe Roding	Aythorpe Roding		The Rodings	164	173
AYB	High Roothing	High Roothing		The Rodings	382	395
AYC	Leaden Roding	Leaden Roding		The Rodings	465	485
AYD	Margaret Roding	Margaret Roding		The Rodings	140	144
AYE	White Roothing	White Roothing		The Rodings	257	270
AZA001	Great and Little Sampford	Great Sampford	Great Sampford	The Sampfords	476	515
AZA002	Great and Little Sampford	Little Sampford	Little Sampford	The Sampfords	223	245
AZB	Hempstead	Hempstead		The Sampfords	344	377
AZC	Radwinter	Radwinter		The Sampfords	482	525
BAA	Chrishall	Chrishall		Wenden Lofts	463	488
BAB001	Duddenhoe End and Wenden Lofts	Elmdon	Duddenhoe End	Wenden Lofts	167	177
BAB002	Duddenhoe End and Wenden Lofts	Wenden Lofts	Wenden Lofts	Wenden Lofts	61	65
BAC	Elmdon	Elmdon	Elmdon Village	Wenden Lofts	278	294
BAD	Langley	Langley		Wenden Lofts	303	321
BBA	Debden	Debden		Wimbish and Debden	611	667
BBB	Wimbish (Carver Barracks)	Wimbish		Wimbish and Debden	637	693
BBC	Wimbish (Village)	Wimbish		Wimbish and Debden	482	523

All parish electorates by individual parish

Using this sheet:
Use this sheet to show the number of parish councillors. Put down all parishes, no matter how big or small.

Type in the name of the parish. Make sure it is exactly the same as it appears in the sheet "Electoral data".	Does the parish have a parish council?	Does this parish have wards? Write down the names	Is this parish part of a group parish council?	How many parish councillors does this parish, parish ward or group of parishes have?	In which year was the last election?	In which year is the next election?	Has there been an inaugural election or a by-election in the parish in the last 4 years?	Are any parish orders available? If so, please send them to us.	What is the LGBCE deadline for receipt of this information?
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Parish	Parish council	Parish wards	Part of a group?	Councillors	Last election	Next election	Elections/by elections	Parish orders available?	Receipt deadline
Example Parish A	Parish council name		Parish group 1	7	2008	2013	Yes	Yes	15/05/2011
Example Parish B			Parish group 1	2	2009	2014		Yes	15/05/2011
Example Parish C			Parish group 1	1				Yes	15/05/2011
Example Parish D			Parish group 1	3				Yes	15/05/2011
Example Parish E		Parish E ward 1		9					
		Parish E ward 2		5					
Example Parish F				4					
				Meeting					
Arkesden	Arkesden	No	No	6	2011	2015	No	Yes	
Ashdon	Ashdon	No	No	7	2011	2015	No		
Aythorpe Roding	Aythorpe Roding	No	No	5	2011	2015	No		
Barnston	Barnston	No	No	9	2011	2015	No	Yes	
Berden	Berden	No	No	7	2011	2015	No	Yes	
Birchanger	Birchanger	No	No	9	2012	2015	No	Yes	
Broxted	Broxted	No	No	7	2011	2015	No		
Chrishall	Chrishall	No	No	9	2011	2015	No		
Clavering	Clavering	No	No	11	2011	2015	No		
Debden	Debden	No	No	7	2011	2015	No		
Elmdon	Elmdon and Wenden Lofts	Yes	Yes	7	2011	2015	No	Yes	
		Duddenhoe End	Elmdon/Wenden Lofts	2					
		Elmdon Village	Elmdon/Wenden Lofts	4					
Wenden Lofts	Elmdon and Wenden Lofts	Wenden Lofts	Elmdon/Wenden Lofts	1	2011	2015	No	Yes	
Elsenham	Elsenham	No	No	11	2011	2015	No		
Farnham	Farnham	No	No	7	2011	2015	No		
Felsted	Felsted	No	No	11	2011	2015	No		
Flitch Green	Flitch Green	No	No	9	2011	2015	No	Yes	
Great Canfield	Great Canfield	No	No	7	2011	2015	No		
Great Chesterford	Great Chesterford	No	No	9	2011	2015	No	Yes	
Great Dunmow	Great Dunmow	Yes	No	16	2011	2015	No	Yes	
		North		7					
		South		9					
Great Easton	Great Easton and Tilty	Yes	Yes	8	2011	2015	No	Yes	
		Duton Hill	Great Easton/Tilty	3					
		Village	Great Easton/Tilty	4					
Tilty	Great Easton and Tilty	Tilty	Great Easton/Tilty	1					
Great Hallingbury	Great Hallingbury	No	No	8	2011	2015	No	Yes	
Hadstock	Hadstock	No	No	6	2011	2015	No	Yes	
Hatfield Broad Oak	Hatfield Broad Oak	Yes	No	9	2011	2015	Yes		
		Bush End		1					
		Village		8					
Hatfield Heath	Hatfield Heath	No	No	9	2011	2015	No	Yes	
Hempstead	Hempstead	No	No	7	2011	2015	No		
Henham	Henham	No	No	9	2011	2015	No		

High Easter	High Easter	No	No	7	2011	2015	No	
High Roothing	High Roothing	No	No	7	2011	2015	No	
Langley	Langley	No	No	7	2011	2015	No	
Leaden Roding	Leaden Roding	No	No	6	2011	2015	No	Yes
Littlebury	Littlebury	No	No	9	2011	2015	No	
Little Bardfield	Little Bardfield	No	No	5	2011	2015	No	
Little Canfield	Little Canfield	No	No	9	2012	2015	No	Yes
Little Chesterford	Little Chesterford	No	No	6	2011	2015	No	Yes
Little Dunmow	Little Dunmow	No	No	7	2011	2015	No	Yes
Little Easton	Little Easton	No	No	6	2011	2015	No	Yes
Little Hallingbury	Little Hallingbury	No	No	11	2011	2015	No	
Manuden	Manuden	No	No	7	2011	2015	No	
Margaret Roding	Margaret Roding	No	No	6	2011	2015	No	Yes
Newport	Newport	No	No	11	2011	2015	No	
Quendon and Rickling	Quendon and Rickling	No	No	7	2011	2015	No	Yes
Radwinter	Radwinter	No	No	7	2011	2015	No	
Saffron Walden	Saffron Walden	Yes	No	16	2011	2015	Yes	Yes
	Audley			5				
	Castle			5				
	Shire			6				
Sewards End	Sewards End	No	No	7	2011	2015	No	Yes
Stansted Mountfitchet	Stansted Mountfitchet	Yes	No	15	2012	2015	No	Yes
	North			6				
	South			9				
Stebbing	Stebbing	No	No	9	2011	2015	No	
Takeley	Takeley	No	No	13	2012	2015	No	Yes
Thaxted	Thaxted	No	No	11	2011	2015	No	Yes
Great Sampford	The Sampfords	Yes	Yes	9	2011	2015	No	Yes
	Great Sampford		The Sampfords	6				
Little Sampford	The Sampfords		The Sampfords	3				
Ugley	Ugley	No	No	7	2011	2015	No	
Wendens Ambo	Wendens Ambo	No	No	7	2011	2015	No	
White Roothing	White Roothing	No	No	5	2011	2015	No	
Widdington	Widdington	No	No	8	2011	2015	No	
Wimbish	Wimbish	No	No	7	2011	2015	No	
Chickney				Meeting				
Lindsell				Meeting				
Strethall				Meeting				
Wicken Bonhunt				Meeting				